



New York State  
Office of  
Children &  
Family  
Services

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*Commissioner*

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June 7, 2013

Shari Gruber, Director  
Policy and Procedure  
Division of Early Care and Education  
NYC Children's Services  
66 John Street, 8<sup>th</sup> Floor  
New York, NY 10038

Dear Ms. Gruber:

This correspondence is in response to your request to amend New York City's 2011 Annual Plan Update (APU). The Administration for Children's Services requested to include in its 2011 APU, Appendix M, District Plan for Inspection of Child Care Provider Records and Premises. We have reviewed and approved your request. The amendment is effective on June 7, 2013.

Should you have any questions about this approval please feel free to contact me.

Sincerely,

Rhonda Duffney, Director  
Child Care Subsidy  
Division of Child Care Services

Attachment: Appendix M-1 District Plan for Inspections of Child Care Provider Records and Premises

