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| LOCAL COMMISSIONERS MEMORANDUM |  
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DSS-4037EL (Rev. 9/89)

Transmittal No: 00 OCFS LCM-9

Date: March 22, 2000

Division: Administration

TO: Local District Commissioners

SUBJECT: 1999 Domestic Violence State Aid Rates (DVSAR) for Domestic  
Violence Residential Programs in the Rest of State

ATTACHMENTS: A: 1999 Domestic Violence Residential Program Flat Rate  
Chart (Included as part of this document)

B: Key - Agency Specific Rate Chart  
(Included as part of this document)

C: Agency Specific Rate Chart of 1999 DVSARs  
(Available on-line per instructions in Attachment B)

The purpose of this memorandum is to advise you of the 1999 Domestic Violence State Aid Rates (DVSAR) for licensed Domestic Violence (DV) residential programs in the Rest of State. A separate memorandum is being issued for licensed Domestic Violence residential programs in New York City. The promulgated rates in the applicable LCM have been calculated using the approved Domestic Violence rate methodology. Local social services districts are required to pay these promulgated per diem rates to licensed Domestic Violence residential agencies providing residential care to all eligible victims of domestic violence for services provided from January 1, 1999 to December 31, 1999.

Rate reductions were applied to those programs that had 1997 surpluses. Surpluses are defined as 1997 government revenue in excess of allowable spending for a given program.

The 1999 Office of Children and Family Services (OCFS) Domestic Violence rate methodology includes the following features:

- o A Cost-of-Living Adjustment (COLA) of 3.0 percent was applied to personal services and fringe benefit costs. A 1.9 percent COLA was applied to other than personal services (OTPS) costs. The aggregate COLA of 2.8 percent reflects the relative portion of personal services and OTPS costs in the original DV rate setting methodology. In addition, a 2.2 percent increase has been added to the food add-on component of the rate.

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- o The flat rates are based upon the regulatory requirements contained in 18 NYCRR 408 and are intended to promote the fiscal stability of Domestic Violence residential programs.
  - o Different rate levels have been established for Domestic Violence programs located in New York City and the Rest of State.
  - o Flat rates are also based on program type/size: Domestic Violence Programs/Shelters with bed capacity of 20 or less; Domestic Violence Programs/Shelters with bed capacity of 21 or more; Domestic Violence Safe Dwellings; and Domestic Violence Safe Homes.
  - o No rate adjustment increase will be allowed for any program which wishes to exceed the flat rate designated for a particular type of residential program in a specific geographical area. DV rate consultations will only be allowed if the promulgated state aid rate is not at the maximum flat rate level or the food add-on was inadvertently omitted.
  - o New or expanding Domestic Violence residential programs will be allowed funding for start-up expenses if the resident county approves those expenditures. A start-up rate will be calculated and added to the program's DVSAR.
  - o The per diem rates established by local districts prior to the establishment of the current State Domestic Violence rate methodology continue to be grandfathered-in where those rates were higher than the applicable DV flat rate. Affected programs will continue to receive either the grandfathered-in rate or the flat rate, whichever is higher, as the basis for determination of the 1999 DVSAR, unless program surpluses occurred in the base year.
  - o The food add-on rate is to be negotiated between the residential program and the local social services district where the program is located. The DVSAR will be revised to include the food add-on when OCFS has been formally notified in writing. Thereafter, the food add-on will be included until otherwise notified. Notification to OCFS can be made by either the program (with documentation from the local district) or directly by the local district.
  - o OCFS will continue the DVSAR rate policy of reducing future year per diem rates by the amount equal to the program's government revenue surplus calculated as a per diem amount in the base year.

Copies of this information should be shared with Economic Security and Services Staff and Accounting Supervisors. If you have any questions, please contact Ms. Kathleen Murphy, at (518) 474-9732, (OA USER ID 89D148).

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Melvin I. Rosenblat  
Deputy Commissioner

REST OF STATE\*  
DOMESTIC VIOLENCE RESIDENTIAL  
1999 FLAT PER DIEM RATES

REST OF STATE-BASED DOMESTIC VIOLENCE RESIDENTIAL PROGRAMS

EFFECTIVE JANUARY 1, 1999 THROUGH DECEMBER 31, 1999

|                      | <u>20 Beds or Less</u> | <u>21 Beds or More</u> | <u>Food Add-on</u> |
|----------------------|------------------------|------------------------|--------------------|
| DV PROGRAMS/SHELTERS | \$74.98                | \$62.04                | \$4.24             |
| DV SAFE DWELLINGS    | 58.70                  | N/A                    | 6.03               |
| DV SAFE HOMES        | 26.17                  | N/A                    | 6.03               |

\* Rest of State includes all Domestic Violence Programs outside of New York City

NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES  
 PER DIEM RATES FOR RESIDENTIAL DOMESTIC VIOLENCE PROGRAMS

K E Y (to Agency Specific Rate Chart which is  
 available on-line per instructions below)

- \* - Under Review
- \*\*\* - Fiscal Reports Not Received
- POC - Pending issuance of an operating certificate. No one can be placed in this program until an operating certificate has been issued by Regional Office.
- F - Food Add-on included
- CODE - Each residential facility has been assigned a facility specific 4-digit code number. The first number identifies the Regional Office responsible for oversight, the second identifies the facility type and the last two is the agency's number.
 

|                                   |   |   |
|-----------------------------------|---|---|
| New York City Regional Office     | = | 1 |
| Albany Regional Office            | = | 2 |
| Syracuse Regional Office          | = | 3 |
| Rochester Regional Office         | = | 4 |
| Buffalo Regional Office           | = | 5 |
| Yonkers Regional Office           | = | 6 |
|                                   |   |   |
| Domestic Violence Program/Shelter | = | 1 |
| Safe Dwelling                     | = | 2 |
| Safe Home                         | = | 3 |

Instructions for accessing the Agency Specific Rate Chart on-line

From Microsoft Outlook or Microsoft Exchange:

- Go to the folder titled "Public Folders" and double click
- Go to the folder titled "All Public Folders" and double click
- Go to the folder titled "Statewide" and double click
- Go to the folder titled "OCFS" and double click
- Go to the folder titled "Rate Setting" and double click
- Go to the folder titled "DV-Rate Letters & Rates"

You will find Attachment C in "DV-Rate Letters & Rates

For easy access to the Rate Setting folder, you may want to add this folder to your Outlook Bar (for Outlook users), or to your Favorites folder (for Exchange users).