OCFS Announces
Restructured Basic and Advanced Data Warehouse Classes

OCFS is pleased to announce modifications to the *Basic Data Warehouse* and *Advanced Data Warehouse* trainings offered by *SUNY Training Strategies Group*.

The revised *Basic Data Warehouse* training is a one-day training that provides instruction using both Cognos Impromptu and PowerPlay applications. Special emphasis is placed on the ability to generate and manage predefined reports. The training reviews the folders on the OCFS Data Warehouse welcome screen, which provide easy access to a variety of predefined reports. Some basic modifications to predefined PowerPlay reports are discussed. There is also a brief overview of the OCFS Data Warehouse and the role Cognos plays in gaining access to the data contained within the warehouse.

Participants use a training database that contains a sample of the child welfare, CPS and FAD information contained in the Data Warehouse.

> **Who should attend?**
> Individuals who are responsible for providing and analyzing services-related data for their district/agency should attend the Basic Data Warehouse training.

Due to the extensive amount of content, the previous two-day Basic Data Warehouse course presented a rather ambitious agenda. It has been restructured to provide an effective concentration on Basic Data Warehouse functions that will enable attendees to acquire more immediate useable skills.

The *Advanced Data Warehouse* training is now a two-day training that provides instruction on creating and modifying customized reports in PowerPlay and Impromptu. Day One explores modifying predefined reports in PowerPlay using the Reporter mode. The Reporter mode offers a higher degree of customization to PowerPlay reporting than the Explorer mode, which is used in the Basic Data Warehouse class. The class also covers toolbar functions and enhancement features that are only available in Reporter. Day Two of the *Advanced Data Warehouse* training focuses on advanced features of Impromptu, such as creating and modifying reports, calculations, functions, cross tabs and prompts.

> **Who should attend?**
> This course is designed for individuals who have experience accessing the predefined reports from the Data Warehouse and are responsible for providing, manipulating and analyzing services-related data for their district/agency. *Basic Data Warehouse is a prerequisite to this course.*

This course differs from the previous *Advanced Data Warehouse* training, which was offered as a one-day class, and provided an overview of both PowerPlay and Impromptu advanced features.

Because of the substantial changes in both courses, previous participants are encouraged to attend training again.

You must bring your NT Network ID, your COGNOS PASSWORD and your T:Drive path to the Data Warehouse trainings. Contact Joe DeLucia at 518-473-8209 if you have any questions.